WELCOME STUDENTS AND PARENTS

Thank you for choosing Central Detroit Christian CDC’s Youth and Family Programs to be a part of your family’s activities. Our goal is provide your child with an exciting experience through supervised and structured activities in a safe and welcoming environment.

Our outstanding staff team are dedicated to care for and engage your child. Your child will have the opportunity to participate in sports, arts & crafts, dance, and academic support with a focus around literacy and reading. It is our hope that your child develops positive relationships with friends and leaders from these experiences.

This handbook is designed to help you and your child participating CDC’s Youth and Family Programs. We hope it will be helpful in answering your questions and outlining our policies. We encourage you to browse through it and use it as a resource in the future.

PROGRAM POLICIES AND INFORMATION
We are committed to providing a secure, fun environment for our students. Since it is our goal to maintain a safe and enriching environment, CDC reserves the right to dismiss any student and/or parent who does not abide by the expectations listed below.

YOUTH & FAMILY DEPARTMENT OFFICE
CDC’s Youth and Family Department runs Parenting with a Purpose (PWP), Breakthrough Enrichment (BTE), TEEN CLUB, and Karate. In partnership with local agencies, our Youth and Family Department hosts and co-facilitates SOAR Tutoring, ABC in the “D” Tutoring, and Afterschool program at Henry Ford Elementary School (HFAES). If you have questions or concerns, please contact our office at 313.873.0064 or email CDC Staff directing the program.

CONTACT INFORMATION / YOUTH & FAMILY STAFF

Address: 1550 Taylor St., Detroit, 48206  
Phone: (313) 873-0064  
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Youth and Family Cell: (313) 686-4535  
Website: www.centraldetroitchristian.org

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PROGRAM REGISTRATION AND WAIVER FORM

A Program Registration and Waiver Form must be completed and signed by a parent / guardian before a child may participate in any children’s or youth program. This form contains important contact and medical information about your child that is kept on file. Please include any requested accommodations.

ARRIVAL AND DISMISSAL

- Program Activities and groups begin and end on time.
- Participants must be signed in and out. Either Youth and Family Staff and/ or volunteers are present at the entrance and exits to ensure students are signed in and out.
- Participants should visit the restrooms before activities.
- Participants must leave CDC building after activities in a timely manner with an authorized parent / guardian, and /or a Youth and Family Staff.

AUTHORIZED PICKUP

Only authorized persons indicated on the registration form will be allowed to pick up your son / daughter. A child will not be released to any persons not indicated on the registration form. Proper ID may be requested by Youth and Family Staff. Please inform our office of any change in authorized pickup or contact information as soon as possible. Also, changes may be reported by email or in person.

BEHAVIOR

All participants are expected to display proper behavior while on site and on the bus. Each participant is expected to respect and obey all CDC Youth and Family Staff, other participants, and volunteers at all times. Unacceptable behavior includes, but is not limited to: name-calling, talking back, bullying, fighting, stealing, swearing, and disobeying instructions. Failure to comply with program rules could lead to temporary or permanent dismissal.

If a student’s behavior is particularly challenging and disruptive, our approach is as follows:
1. An adult will tell the student which rule has been broken and remind him / her to choose a better behavior.
2. An adult will explain which rule the child has been broken and remind them that next disciplinary actions would lead to a call home and possible dismissal from the program.
3. Youth and Family Staff will call home, do a home visit and may need to dismiss the child from the program temporarily or permanently.

ELECTRONIC DEVICES

We ask that participants leave all toys and electronic devices, except for cell phones at home. Cell phones must be turned off during activities or group. CDC is not liable for any lost or stolen personal items, including electronic devices brought by participants.

LOST AND FOUND

There is a lost and found bin in the Youth and Family office. Items are discarded at the end of every semester and CDC is not responsible for any lost or stolen belongings.

BAD WEATHER DAYS AND PROGRAM CANCELLATIONS

Program activities or group may be cancelled because of severe or inclement weather. For more information regarding cancellations because of weather or any other emergency, call Youth and Family cell number (313) 686-4535. Parents and participants will be notified by text and/ or email of any program cancellations.
## PROGRAMS OFFERED BY CDC’S YOUTH AND FAMILY DEPARTMENT

### PARENTING WITH A PURPOSE (PWP)
*Parents with children 0-5 Years Old.*

PWP offers Parent as Teachers Home Visitation, Parent Connect Groups, and Preschool Prep Learning Club (PPLC), a kindergarten readiness program. PPLC meets the 2nd Friday and Saturday of the month, Home visits are scheduled with a PWP Parent Educator and Parent Connect Groups meet once a month. Contact PWP Staff for schedule meeting days and times.

### BREAKTHROUGH ENRICHMENT (BTE)
*AGES: 8-14*

BTE is an educational enrichment program and offers art, homework help, a Bible lesson that applies to life. BTE meets Tuesdays and Thursdays from 6:00-8:00 PM.

### SOAR TUTORING
*GRADES: 1st –3rd Grade*

SOAR is an affordable after school reading tutoring program with individualizes lesson plans specifically to your child’s reading needs. Your child will also receive one-on-one tutoring twice per week for one hour. Sessions include reading, writing, vocabulary building and comprehension. SOAR Tutoring meets Mondays and Wednesdays from 4:00-6:00 PM.

### ABC’S IN THE “D” TUTORING
*GRADES: K-5th Grade*

ABC’S IN THE “D” Tutoring offers one-on-one educational assistance to improve basic reading and math skills. ABC’S IN THE “D” meets on Saturdays from 10AM—12PM.

### KARATE
*AGES: 8 AND UP*

Children learn self-defense, exercise, socialization, and develop character and discipline through martial arts. Karate meets Mondays and Thursdays from 7:00-8:00 PM.

### AFTER SCHOOL AT HENRY FORD ACADEMNY ELEMENTARY SCHOOL (HFAES)
*GRADES: K - 5TH GRADE*

Afterschool at HFAES offers students highly interactive extra curricular activities ranging from drama, art, music and theatre. Afterschool programs are available at HFAES on Tuesdays and Thursdays from 3:30-5:30 PM.

### TEEN CLUB
*AGES: 9-12 GRADE*

TEEN CLUB offers a safe, fun and comfortable place for teens to hang out, meet friends and hear about Jesus. TEEN CLUB also offers weekend retreats, service projects, mentoring, college and career planning. CLUB meets on Fridays from 7:00-10:00 PM.

### READY PROGRAM
*AGES: 16-17 Years Old*

READY is workforce development initiative designed to recruit, train and place students on a path to achieving their career goals through a 12 week training program. During the program, skilled instructors teach computer literacy, customer service, basics of entrepreneurship and community engagement. Students who complete our program have the skills to succeed in the workplace, the experience to enhance their resume and the life skills to reach their goals.